## **Food Safety and Compliance System** (FoSCoS)

How to Login & Signup for FOSCOS

How to Apply For Modification of License

How to Apply For Proprietary Food

• Resource Material Availability for FOSCOS



### How to Login & Signup

### **Creation of Sign Up & Login**



### **Default Landing Page of Site**

FOOD SAFETY AND STAM Inspiring Trust, Assuring Safe & Nutritious Fo Mentry of Heath and Family Wellam, Government of U	NDARDS IA Dood ndia			Food Safety & Compliance System
Dashboard	Dashboard			
License/Registration 4		Declare your products under manufacturing by sele	lecting from available list of Standardised Products as per l	Food Safety and Standard Regulations.(Windov
Renewal 4				
Modification 4	Incomplete Application	Submitted Applications	Reverted Application	Issued
Surrender / Transfer 4		with Successful Payment	by Authority	
Food Consumer Grievance 4				
Annual Return 4				
Inspection 4		Incomplete Applica	itions - License	0
Quarterly Return for Exporters				
View SMS/EMAIL History 4		Incomplete Applications - R	Registration Certificate	0
Audit Management 4				
Hygiene Management 4				
Search Console - Master Reports				
	Home   Privacy Policy   Disclaimer   Site	Map   Refund & Cancellation Policy   Terms & Conditions		Copyright © 2014 - 2018 FSSAL All rights reserved.

#### Key Notes:

- Dashboard gives you quick access for
  - Incomplete Application
  - Submitted Applications with Successful Payment
  - Reverted applications by Authority
  - Registrations/ licenses Issued



Apply Modification of License

#### Step 1 & 2: Login/Signup & Click on Modification



#### License

SI.No.	License No./Ref. Id	Name	Company Name	lssued date	Expiry date	License Category	КОВ	Action
1	10620001000005/22001271047487359	Hemant Khurana	New Company Address 123, Bardez, North Goa, Goa, 111111	27-01- 2020	26-01- 2021	State License	View KOB	Proceed
2	10020025000022/12001271047487343	Hemant Khurana	New Company Check, North Goa, Goa, 111111	27-01- 2020	26-01- 2021	Central License	View KOB	Proceed
3	10020025000020/12001251047487332	Hemant Khurana	New Company Goa smoke testing 25-1-20, North Goa, Goa, 111111	25-01- 2020	24-01- 2021	Central License	View KOB	Proceed
4	10620001000003/22001211047487314	Hemant Khurana	New Company Gitlab issue 259, Bardez, North Goa, Goa, 11111	21-01- 2020	20-01- 2021	State License	View KOB	Foceed
5	13120001000001/22001181047487225	Hemant Khurana	New Company 123 Baker Street, Randha, Dadra & Nagar Haveli, Dadra & Nagar Haveli, 192101	18-01- 2020	29-02- 2020	State License	View KOB	Proceed
6	10020025000015/12001171047487136	Hemant Khurana	New Company Somke testing 17-1-20, North Goa, Goa, 111111	17-01- 2020	16-01- 2021	Central License	Vie K	Proceed

Click here

### **Step 4: Select the Detail You Want to Change**

Name of Company/Organization: Address:	License Number: Issue Date:	01-01-2021	
Kind of Business: License Modification	General Manufacturing Expiry Date:	31-12-2021	2 Confirm
	 Kindly select the details you want to change:		Are your sure to apply for Modification of license? Note: If you click on OK and do not complete the application submission process of Modification of licence, an application with
	Company Name/Address (within same District)/Kind of Business/Production Capacity etc. (with Modification Fee of Rs. 1000 + differential fee (if any))		Modification as APPTYPE shall get listed under Incomplete Application section in Home Page. Once clicked OK, the Issued License shall no more get listed in this page. Hence, decide before confirming OK.
	Communication Details/Supporting Documents (Non-Form C modification without fee)		Ok Cancel
	Selection of Standardised Products by existing manufacturing license holders (Window is opened till 30th June 2021 without fee)		

### Step 5: Select Kind of Business & License Require For



### **Step 6: Select option Given in General Manufacturing**



💄 Premises Detail	Product S	election	Communication Details	Requir	ed Document	₹ Payments
Name of Company/Or	ganization•	Organization name				
Address of Premises for which	license is being app	lied				
Address •		Your address		State	Goa	2
District *		North Goa	~	Pincode •	111111	
GST No.(If a	1 <b>y</b> )					
PAN No.(If a	ny)					
CIN No.(If ar	1Y)					
			Save & Next	Cancel		

Premises Detail

- Name of Organisation
- Address
- PAN number etc..

💄 Premises Detail	Product S	Selection	🍄 Communication Details	Requir	ed Document	₹ Payments		
Application Reference No. Premises Address:		c	ompany Name:					
Kind of Business	License	e Category Eli	gibility		Food Category	Sub-Food Category Name	Product	Kind of Business Action
Manufacturer - General Manufactur	ring Central	I License M	ore than 2 MT/day. No grains, cereals and View : C	d pulses milling units all FSSAI standardized Products Jubbing of variants of products	04 - Fruits and vegetables (incl $\sim$	04.2 - Vegetables (including m N	Add/Edit Product	Select V Save & Add Select Manufacturer
Production Capacity (MT/Day) * 40 Food Category Select Food Category	Sub-Food Catego	General Manu gory Name od Category ~	rfacturing Product K Add/Edit Product	ind of usiness Action Select Save & Add				Relabeller Repacker
2	Whether ONo Laborator	Unit is Equipp	ed with an analytical laboratory?	Other Detail Perevious Other Detail Address of Laboratory:* Save & Next			Pro	vide detail of nalytical lab

Premises Detail	Product Sel	Product Selection		oetails	Requ	ired Document	₹ Payments
plication Reference No. 120	00401103756782 ss. North Goa , Goa 1			Company Name:	Organization name		
ind of Business	License Category	Eligibility					
anufacturer - General Manufacturing	Central License	Proprietary fo Regulations]	od. [As per sub-Regulation 2.1	2 of Food Safety an	d Standards (Food Proc	fucts Standards and Food Add	litives) Amendment
Registered Address							
Address *	Ye	our address			State *	Goa	~
District •	N	orth Goa	~	]	Pincode *	111111	
orrespondence Address						Same as R	
Address •	Ye	our address		]	State *	Goa	~
District *	N	orth Goa	~	]	Pincode *	111111	
Contact Information							
Telephone No	Te	elephone No			Fax	Fax	
Mobile No *	11	11111111		]	Email *	s@s.com	
echnically qualified person in ch	harge of operations						
Name *		ne			Qualification *	qualification	>

<u>Communication</u> Details:

- Registered/ Correspondence Address
- Contact information
  Technical person etc

#### **Step 8: Upload the relevant set of documents**

	Premises Detail Product Selection	😂 Com	munication Detail	ls	_ [	Required Document	₹1	Payments	
3.140.		завинизаюн туре	<ul> <li>All Doct Individu</li> <li>*denote</li> </ul>	uments s ual or Ap es docun	snan be sen- pplicant befo ment to be si	attested by Authonized Signatory re uploading. Ibmitted on letter Head of the fire	_	Uplo	ad of
1	Blueprint/layout plan of the processing unit showing the dimensions in metres/square metres and operation-wise area allocation *	Mandatory	Choose File Upload	No file o	chosen			Man Doci	datory ument
2	List of Directors/Partners/Proprietor/ExecutiveMembers of Society/Trust with full address and contact details with nomination of authorized signatory *	Mandatory	Choose File Upload	6	Proof of p agreemen	ossession of premises. (Sale deed/ t/ Electricity bill, etc.)	Rent Manda	atory	Choose File No file chosen
3	Name and List of Equipments and Machinery along with the number, installed capacity and horsepower used *	Mandatory	Choose File Upload	7	Partnersh Proprieto Associatio Copy of ce	p Deed/Self Declaration for ship/Memorandum & Articles of n towards the constitution of the f ertificate obtained under Coop Act-	îrm / Manda	atory	Choose File No file chosen
	Analysis report(Chemical & Bacteriological)of water to be used as ingredient in food from a			1861/ Coope		/ Multi State Coop Act-2002 in case of erative			
4	recognized/ public health laboratory to confirm the portability indicating the name of authorized representative of Lab who collected the sample and date of collecting sample. (Not Applicable if water is not being used as ingredient)	<ul> <li>Mandatory</li> <li>Not applicable</li> </ul>	Choose File Upload	8	Form IX: N 2.5of FSS Proprietor Click here	Iomination of Person as per Clause Rules, 2008 (Not applicable in case ·) Click here to Download in Englisl to Download in Hindi *	e ® Mar of h   Not	ndatory applicable	View / Delete
5	Photo I.D and address proof issued by Government authority of Proprietor/Partner/Director(s)/Authorised	Mandatory	Choose File Upload	9	Recall Plan	•	Manda	atory	Choose File No file chosen Upload
	Signatory.			10	Productio	n unit photographs	Manda	atory	Choose File No file chosen

#### **Step 8: Upload the relevant set of documents**

<b>≜</b> Pr	remises Detail	Product Selection	Communication Details	Required Document	₹ Payments	
Other	· Document	ocuments in this section. (View Manda	(tory Documents)			
SI. No.	Document Descripti	ion	Upload Documer	t(s) (Max File Size:3MB, Typ		e this part to
1			View / Dele	e		submit self
2			View / Dele	e	de	claration or
3			View / Dele	e	oth	er document
	Select		Choose File No	file chosen		
Reason	/Purpose of Modification	00:	Oproad			
Z 1/We	e declare that –					
• 1, f • 1, a ( ( • 1, • E	/We have read, unders ood business. /We have food safety p and Rules and Regulatic Licensing and Registrat /We shall abide with al Expected capacity/turne changes.	tood and shall abide all provisions of olan for the food business activities mons made thereunder. Our facility shal tion of Food Businesses) Regulations, Il conditions of License. over of the food business is to the be	FSS Act,2006 and Rules, Regulations made therein and or entioned in the application (Form B) to ensure that article I comply with the general hygiene and sanitary requirem 2011. st of my knowledge. I/We shall modify the License as and	ders issued from time to tim is of food satisfy the require ents as mentioned in the Sci when our eligibility in the n		Mention Reason of Modification
- 1 - 1 - 5 - 1 - 1 - 1 - 1 - 1	We shall be responsib n case of manufacturin Supplements, Nutraceu Specific Food and Food the manufactured. In case made their under and sin n case of repacking of f required special storage shall manufacture only or additives of the endo	le for Permissions/No Objection Certi ng, the endorsed products refer to pro tricals, Food for Special Dietary Use, fo Ingredients) Regulation, 2017 and FS se of proprietary food manufactured I shall be fully responsible for the safety food articles, the food items shall be te e/transport conditions. y Standardised Products, its types and preed food products, I will get my licer	ficates from other Govt. bodies wherever required. ducts for which standards are prescribed as per FSS (Foo or Special Medical Purpose, Functional Food and Novel Fo S (Alcoholic Beverages) Regulation, 2018. Only products a by us in our manufacturing facilities, I/we shall follow the of proprietary food as mentioned in the form. prought/transported to our unit under hygienic condition sub-types as per FSS (Food Products and Additives) Regu use modified under suitable category before manufacturi	I Products and Additives) Re od) Regulations, 2016 and F s per above mentioned FSS FSS Act, 2006 and subseque with proper bulk packaging lations, 2011. In case of any ng of such food products		

I do hereby solemnly affirm and declare that all information and particulars furnished here by me are true and correct to the best of my knowledge.

# **Step 9: Pay the fee with available modes and submit the application**



# Step 10: Receipt will be generated with a 17-digit reference number

Food Auth	d Safety and Standards <b>Jssai</b>
	Receipt
Reference No :	1200401103756782 Date : 01-04-202
Name of Company/Organization :	Organization name
Premises Address :	Your address, North Goa , Goa 111111
Kind of Business :	General Manufacturing
Category of License :	Central License[Goa] [New License]
Fee Paid :	Rs 7500 (1 Year(s)) [Test Payment - Not paid by applicant]
Note: FSSAI doesn't contact applicants related co In case you receive queries by autho	over telephone for License/Registration. Queries relating to License/Registration are only raised online. License omplaints may be reported at helpdesk - 1800110100 and licensing@fssai.gov.in. prities on your application, You are required to respond within 30 days to avoid rejection of your application.
The	Receipt does not have any legality for obtaining FSSAI License/Registration.
	View/Print License Application Print Cancel



## Apply For Proprietary Food

### Step 1 & 2: Login/Signup & Click on New License/Registration

	Dashboard	Dashbo	bard						
	License/Registration 🗸				_				_
	Apply for New License/Registration	2	Incom	plete Application	2	Submitted Appl	lications		Issued
	Reverted Application by Authority					with Successful F	Payment		
	Endorsement (Organic)								
Спск	Endorse Fortified Products	Incom	lete Applic	ations-Licen	se				
here	Renewal 4	meenip	nete Applie		50				
nere	Modification 4	SI.No.	Company Name	Reference No.	Address	Application Type	License Category	Last Updated On	Action
	Surrender / Transfer 4					No Record Found			
	Annual Return 4								
	Inspection 4	Incomr	lete Applic	ations-Regis	tration C	ertificate			
	Quarterly Return for Exporters 4	meomp	nete Applie	ations negls	diddon c	ertificate			
		SI.No.	Company Name	Reference No.	Address	Application Type	Registration Category	Last Updated On	Action
						No Record Found			
		Note:- Incomple	ete applications on which	h action has not been take	n for more than 30	days will be deleted automatic	ally.		

#### **Step 3: Select the State and Read the Note before proceeding**



# **Step 4: Read the Group Heads of Kind of Business and Select Proprietary food**



		Communication Details	Requi	ired Document	₹ Payments
Name of Company/Organ	nization* J Organization name				
Address of Premises for which lice	ense is being applied				
Address •	Your address		State	Goa	~
District •	North Goa	<b>~</b>	Pincode *	111111	
GST No.(If any)					
PAN No.(If any)					
CIN No.(If any)					
		Save & Next Cancel			

## Premises Detail Name of Organisation

 Address of Premises
 PAN/CIN number etc

Premises Detail	Product Selec	tion	Communication Details	🖿 Requir	ed Document	₹ Payments
Application Reference No. 12004011 Premises Address: Your address, Nor	103756782 rth Goa , Goa, 111111		Company	Name: Organization name		
Kind of Business	License Category	Eligibility				
Manufacturer - Proprietary Food	Central License	Proprietary food. [As per su	b-Regulation 2.12 of Food Safety an	d Standards (Food Products Standards ar	d Food Additives) Amendment Regulations]	
Production Capacity (MT/Day) *			Proprietary Food Section	22		٥
Food Category	Sub-Food Cat	egory Name	Product	Kind of Business	Upload Product Ingredients/Specification	Action
06 - Cereals and cereal products, de from cereal grains, from roots and t pulses, legumes and pith or soft core tree, excluding bakery wares of food category 7.0	erived tubers, e of plam d	ooked pastas and noodles ucts	product name	Manufacturer - Proprietary Food	View	Delete
Select Food Category	Select Sub-Fo	ood Category		Select v	Browse logo.png	Save & Add
# Please use generic names for food i any. # Please upload ingredients and Addi	items (e.g. Sunflower oil, fli itive details in the given for	avored milk, Jam, Hard Candy mat. View	etc.). No brand name should be ent	ertained. Also Please use nearest food ca	tegory no. and name along with your product n	ame with the

Refer next slide for document requirement

gory from

uct Name

of busines.

down

A Premises Detail	Product Se	lection	OC Communication Details	🖿 Require	ef Document	₹ Payments
Application Reference No. 12004811017 Provides Address: Your address, Karth (	14782 Geo , Gon, 111111		Company Nam	e Organization name		
tind of basiness	License Category	ripbility				
Manufacturer - Proprietary Rood	Central Ucense	Proprietary food. (As per su	5-Regulation 2.12 of Food Safety and Star	idards (Food Products Standards an	d Pool Additives) Amendment Regulations]	
Hoduction Capacity (MTI/Day) *			Proprietary Rood Section 22			0
Food Category	Sub-Food C	ategory Name	Product	Kind of Business	Upload Product Ingredients/Specification	Action
66 - Centals and certeal products, derive from careal grains, from noots and tube pulses, legumes and pith or soft core of tree, excluding bakary wares of food category 7.0	d rs, 06.4.3 - Pre plan and like pro	-cooled pastas and hoodles ducts	product name	Manufacturer - Proprietary Pood	View	Oxista
Select food Category	Select Sub	Pood Category		select S	Browne, lugo pro	Save & add
e Please use generic names for food item my #Please upload ingredients and Additive	s (e.g. Surfower of details in the given	, Ravored milli, Jam, Mard Candy Domat, View	esc.) No brand name should be ententien	ed. Also Please une rearest food ca	lagory no. and name along with your product r	find and
			Other Detail			

Create Document For Proprietary Food & Upload

#### **Statement of Ingredients and Additives**

#### (To be printed on letter Head of Company/Firm)

- 1. Name of the Proprietary Food:
- 2. Nearest Food category no.:
- 3. Nearest Food category name:

#### Ingredients:

S.No.	Ingredients (Name of the ingredients)	FSSR Std. No./Permitted to use in FSSR No.

#### Additives:

S.No.	Name of the Additives	INS NO.	Maximum Limit/G.M.P
			-

Signature of FBO/Authorized Signatory with seal

Application Reference No. 12004 Premises Address: Your address,	101103756782 North Goa , Goa, 11		Compa	iny Name: Organization name		
ind of Business	License Category	Eligibility				
Nanufacturer - Proprietary Food	Central License	Proprietary food Regulations]	. [As per sub-Regulation 2.12 of Foo	d Safety and Standards (Food Prod	ucts Standards and Food Additi	ives) Amendment
eristered Address	-					
Address *	You	r address		State *	Goa	~
District •	Nor	th Goa	~	Pincode *	111111	
correspondence Address					Same as Reg	ristered Address  Ves  No
Address *	You	r address		State *	Goa	~
District *	Nor	th Goa	~	Pincode *	111111	
contact Information						
Telephone No	Tele	phone No		Fax	Fax	
Mobile No *	111	1111111		Email •	s@s.com	

Communication Details: Registered/ Correspondence Address Contact Information Technical person etc

### **Step 6: Upload the relevant set of documents**

	L Premises Detail	🖨 Prod	duct Select	tion	🕫 Communicati	on Details	Required Document	₹ Payments	
Applic Premi	ation Reference No. 120040110! ses Address: Yo <mark>ur address, North</mark>	3756782 1 Goa , Goa, 111				Company Name: Organization	n name		
Kind of	Business	License Cate	egory	Eligibility					Documents:
Manufa	acturer - Proprietary Food	Central Licen	nse	Proprietary food.	[As per sub-Regulation 2.12 o	f Food Safety and Standards (Food Pr	roducts Standards and Food Additives) Ame	ndment Regulations]	Unit Photo
5.No.	Document Description	s	Submission	т Туре	Upload Document(s) (Max All Documents shall be sel	File Size:3MB, Type:pdf,jpeg,jpg,pn f-attested by Authorized Signatory/F	g) View Mandatory Documents Proprietor/Individual or Applicant before u	ploading.	Blue Print
1	Upload Production unit photo	graph	Mandatory		View / Delete	1			<ul> <li>List of Director</li> </ul>
2	Blueprint/layout plan of the pr unit showing the dimensions in metres/square metres and op wise area allocation(mandator manufacturing and processing only)	rocessing n eration- N y for units	Mandatory		View / Delete	1			<ul> <li>List of Equipme</li> <li>Analysis report</li> </ul>
3	List of Directors/Partners/Prop /Executive Members of Society with full address and contact d	rietor //Trust letails	Mandatory	8	View / Delete	1			
4	Name and List of Equipments a Machinery along with the num	and N	Mandatory		View / Delete	i			
5	Analysis report(Chemical & Bacteriological) of water to be ingredient in food from a reco public health laboratory to cor	used as N gnized /	Mandatory		View / Delete	1			
Other	Document	1							
SI. No.	Document Description					Upload Document(s) (Max File	Size:3MB, Type:pdf,jpeg,jpg,png) View N	landatory Documents	
	Select				~	Browse No file selected.			

# Step 7: Pay the fee with available modes and submit the application

Premises Detail	Product Selec	tion 💠 Communication Details	Required Document	₹ Payments
Application Reference No. 12004 Premises Address: Your address,	101103756782 North Goa , Goa, 11	Company Name: (	Organization name	
Kind of Business	License Category	Eligibility		
Manufacturer - Proprietary Food	Central License	Proprietary food. [As per sub-Regulation 2.12 of Food Safety and Regulations]	d Standards (Food Products Standards and Food Add	itives) Amendment
Total Amount: Rs. 7500				
CitrusPay O PayUBiz O PayGo				
		Preview Application Previous		
	ayment			

# Step 8: Receipt will be generated with a 17-digit reference number

Foo Aut	d Safety and Standards hority of India	fssat
	Receipt	
Reference No :	1200401103756782	Date : 01-04-202
Name of Company/Organization :	Organization name	
Premises Address :	Your address, North Goa , Goa-311111	
Kind of Business :	Manufacturer - Proprietary Food	
Category of License :	Central License[Goa] [New License]	
Fee Paid :	Rs 7500 (1 Year(s)) [Test Payment - Not paid by applicant]	
Note: FSSAI doesn't contact applican	s over telephone for License/Registration. Queries relating to License/Registration are	only raised online. License
related In case you receive queries by aut	complaints may be reported at helpdesk - 1800110100 and licensing@fssai.gov.in. norities on your application, You are required to respond within 30 days to avoid reject	on of your application.
70	e Receipt does not have any legality for obtaining FSSAI License/Registration	



Resource Material Availability for FOSCOS

#### **Resource Materials Availability**

https://foscos.fssai.gov.in/user-manual









A+ | A | A-

Home | About FoSCoS | FSSAI | User Manual | Login-Businesses | Login-Authorities | Sign Up

#### **Resource materials**

- User Manuals
- Video Tutorials
- Flyer on Key Features
- Guidance
   Document
- Presentations

#### List of User-Manual

How to create sign-up

How to apply for -

- Registration for Petty Food Business Operators
- License for Restaurants
- License for Manufacturing
- Modification of License/Registration
- Renewal of License/Registration
- Endorsement of Fortified Food Products on License/Registration
- Quarterly Return for Exporter
- Transfer a License
- License for Proprietary food
- Respond to a Reverted Application
- Endorsement of Organic Food Products
- Surrender of license
- License for Mid Day Meal
- License for E Commerce
- License for Airport & Seaport
- License for Exporters
- License for Importers
- License for Head Office

#### **Resource Material**

Key Features of FoSCoS - Flyer

Guidance Document on FoSCoS

PowerPoint Presentation for Training

Workshop PPT

#### Tutorial Videos -

- Video Session on Key Feautures of FoSCoS English Version | Hindi Version
- FoSCoS Homepage Explained
- How to apply for FSSAI Registration for Small Food Businesses
- · How to apply for Manufacturing License Dairy Units
- How to apply for Vegetable Oil Manufacturing License
- How to apply for Nutraceuticals & Health Supplements Manufacturing License
- How to apply for General Manufacturing License
- How to apply for Modification of License
- How to apply for Modification of License by Manufacturers on Migrating from FLRS to FoSCoS
- Endorsement of Fortified Products



## Thank you